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No. 45054-PDA.-II.-145/2006 - PDA.

GOVERNMENT OF ORISSA

**HOME DEPARTMENT**

**RESOLUTION**

The 24th October 2006

In exercise of the powers conferred by Section 2 of the Police Act, 1861 (5 of 1961) and pending framing of regular recruitment rules under Article 309 of the Constitution of India, the State Government do hereby make the following order to regulate the recruitment to the posts of Constables in India Reserve Battalions (I.R.), namely :—

**1. Short title and Commencement :**

- (1) This Order may be called the “India Reserve Battalion Service (Method of Recruitment and Conditions of Service of Constables) Order, 2006”.
- (2) This shall come into force on the date of its publication in the *Orissa Gazette*.

**2. Definitions :**

In this Order, unless the context otherwise requires,—

- (a) “Appointing Authority” means the Commandant of the concerned Indian Reserve Battalion ;
- (b) “Board” means Selection Board constituted under Para. 7 of this order ;
- (c) “Battalion” unless the context otherwise provides, Battalion would mean India Reserve Battalion ;
- (d) “Ex-Serviceman” means a person as defined in the “Orissa Ex-Servicemen (Recruitment to the State Civil Services and Posts) Rules, 1985” ;
- (e) “Recruitment year” means the calendar year during which recruitment advertisement is actually issued ;
- (f) “Scheduled Castes and Scheduled Tribes” means such Castes and Tribes as notified by the President of India under Articles 341 and 342 of the Constitution of India, respectively ;
- (g) “Select List” means the list of successful candidates, prepared by the Selection Board and arranged in order of merit equal to the total number of vacancies notified in the recruitment year.

- (h) "Sports person" means a person, who would be issued identity card as sports person by the Director, Sports as per Resolution No. 24808-Gen., dated the 18th November 1985 of General Administration Department, as amended from time to time ; and
- (i) "SEBC" means Socially and Educationally Backward Classes of Citizens other than the Scheduled Castes and Scheduled Tribes as may be specified by the State Government from time to time in the list under the "Orissa State Commission for Backward Classes Act, 1993".

### **3. Cadre :**

The posts of Constables in each India Reserve Battalion shall constitute a separate cadre. The Constables of one India Reserve Battalion can however be deployed to any other Battalion or Police Establishments like Special Operation Group and Special Intelligence Wing, etc., within the State for a period not exceeding seven years at a time. However, Government can extend such continuous deployment beyond Seven years for a Constable or class of Constable on recommendation of Director General and Inspector-General of Police.

### **4. Recruitment :**

The posts in the cadre shall be filled up by direct recruitment from the open market :

Provided that the Government may from time to time fill up the posts by methods other than direct recruitment.

### **5. Eligibility :**

(1) A candidate, to be eligible for consideration, must—

- (a) have passed High School Certificate or equivalent examination conducted by the Board of Secondary Education, Orissa or from any other recognised institution ;
- (b) be able to speak, read and write Oriya and must have passed Oriya as one of the subjects in the High School Certificate Examination or an examination in Oriya language equivalent to that of M. E. standard conducted by the School & Mass Education Department of Government of Orissa ;
- (c) have registered his name, in one of the Employment Exchanges of the State, before the earliest date of advertisement of vacancies for recruitment and shall have no registration in more than one Employment Exchange ;
- (d) be not less than 18 years of age and be not more than 25 years of age on the 1st day of January of the year in which the advertisement for recruitment is issued :

Provided that the upper age limit in respect of reserved categories of candidates, referred to in Para. 9 of this order, shall be relaxed in accordance with the provisions of the Act, rules, orders or instructions for the time being in force for the respective reserved categories ;

- (e) not have more than one spouse living ;
- (f) be of good character ; and
- (g) be of sound health and free from organic defects and physical deformity.

- (2) The candidate, must have the minimum physical standards of height, weight and chest as follows :

Category	Height	Weight	Chest	
			Unexpanded	Expanded
(1)	(2)	(3)	(4)	(5)
General/SEBC	168 Cm.	55 Kg.	79 Cm.	84 Cm.
Scheduled Caste/ Scheduled Tribe.	163 Cm.	50 Kg.	76 Cm.	81 Cm.

- (3) The physically handicapped candidates and women are not eligible for consideration.
- (4) Eligibility of candidates shall be verified with reference to their original certificates, actual measurements of height and chest above and physical verification for handicap or deformity at some stage of the recruitment process as considered appropriate by the Selection Board.

#### 6. Recruitment Centres :

The Recruitment Centres for the Constables shall be as decided by the Director General and Inspector-General of Police. Recruitment for one, more than one or all (India Reserve) Battalions can be conducted at one centre. There will, however, be no bar for collection of applications at places outside such Centres, if decided by Director General and Inspector-General of Police.

#### 7. Selection Board :

- (1) The Selection Board shall be constituted by the Director General and Inspector-General of Police consisting of the following persons for recruitment of Constables in India Reserve Battalion.
- (a) I.-G. of Police/D. I.-G. of Police (Nominated by D.G.P.) . . . Chairman
  - (b) One Commandant of Orissa Special Armed Police or . . . Member  
Orissa State Armed Police (Special Security) Battalion or  
Commandant, India Reserve Battalion nominated by D.G.P.
  - (c) One representative of the Central Paramilitary Forces not . . . Member  
below the level of Commandant nominated by the  
Government of India, Ministry of Home Affairs, New Delhi.
  - (d) One Superintendent of Police nominated by D. G. P. . . . Member
  - (e) One Medical Officer not below the rank of S.D.M.O. to be . . . Member  
nominated by C.D.M.O. of the District where the recruitment  
centre is located.
  - (f) District Welfare Officer of the concerned district . . . Member
  - (g) The District Employment Officer of the district where the . . . Member  
recruitment centre is located.
- (2) All the decisions during the process of recruitment shall be taken by the Board by consensus under signature of all the members present.

- (3) After giving advance notice in writing to all the members, three members present shall form the quorum for the Board meeting.
- (4) The Chairman of the Selection Board may requisition the services of personnel of Police Department or other Departments to assist the Board in the recruitment process.
- (5) District Welfare Officer/Subdivisional Welfare Officer who is a member of the Board shall have the lean responsibility to ensure adherence to the reservation law and rules.

#### **8. Recruitment Examination :**

Director General and Inspector General of Police may decide to conduct joint recruitment examination for more than one India Reserve Battalion and select the candidates separately for appointment in each Battalion.

#### **9. Reservation :**

- (1) Notwithstanding anything contained in this Order, reservation of vacancies for,—
  - (a) Sheduled Castes and Sheduled Tribes shall be made in accordance with the provisions of the “Orissa Reservation of Vacancies in Posts and Services (For Scheduled Castes and Sheduled Tribes) Act, 1975” and the rules made there-under ; and
  - (b) S.E.B.Cs., sports persons and ex-servicemen shall be made in accordance with the provisions made under such rules, orders or instructions as issued in this behalf by the Government, from time to time.
- (2) The reservation rules and the model roster shall be followed, India Reserve Battalion cadrewise.

#### **10. Notification of vacancies for recruitment and inviting of applications :**

- (1) The State Police Headquarters shall collect from the India Reserve Battalion vacancies for recruitment and their reservation break up determined by the following the model roster point that was filled up last in the Battalion.
- (2) The vacancies for recruitment in each India Reserve Battalion cadre shall be the existing vacancies plus the anticipated vacancies. The anticipated vacancies shall be limited to those where the Constables in the Cadre are retiring within the calendar year on attaining the age of superannuation.
- (3) Vacancies for the India Reserve Battalion shall be advertised by the State Police Headquarters for inviting applications. The last date for receipt of application in all India Reserve Battalion shall be same. This advertisement, among others, may declare the following—
  - (a) That the recruitment will be conducted separately or jointly for different Battalion ;
  - (b) That the applications may be sent in the prescribed format (which shall be printed verbatim in the advertisement) to authority indicated in the advertisement;
  - (c) The details of vacancies and their reservation break up for each of the Battalions;

- (d) The application fees payable by the candidates. No application fees shall be payable by the candidates belonging to Scheduled Caste and Scheduled Tribe;
  - (e) The eligibility criteria in brief ;
  - (f) Advice to the intending candidates to refer to Home Department Resolution in which the Orissa Police Service (Method of Recruitment and Conditions of Service of Constables) Order, 2006 were notified for detailed eligibility criteria and for the process of recruitment to be followed in each Police district ;
  - (g) Warning to the candidates that it shall be their responsibility to satisfy themselves about their eligibility under this Order before sending the application ;
  - (h) That the applicants shall be called upon to produce in support of their eligibility and otherwise all the relevant documents in original, when called for appearing for the test. Those who fail to establish their eligibility shall be disqualified and shall not be allowed to participate further in the recruitment process.
- (4) Candidature shall be cancelled at any stage, if in the opinion of the Selection Board the candidate is not found eligible for consideration according to the eligibility criteria prescribed in this Order.
  - (5) No application, except in the case of candidates belonging to Scheduled Castes/ Scheduled Tribes, shall be considered unless it is accompanied by a Treasury Challan in original showing payment into a Government Treasury in the appropriate Head of Account/Bank Draft/I.P.O. an amount, as determined by the Government from time to time as fees for application.
  - (6) Application may be submitted directly to the Commandant of the concerned Battalion or designated authority.
  - (7) The self-certified (by candidates) xerox copies of all the relevant certificates, duly attested with reference to originals (means authentication) by an officer competent to do so under his seal and signature in respect of all the candidates sponsored for appointment shall be forwarded to the appointing authorities through the State Police Headquarters.
  - (8) The self-certified xerox copies of the testimonials or certificates submitted by the candidates shall be deemed to be the conclusive proof of the fact of submission of such testimonials or certificates by such candidates for the recruitment.

#### **11. Recruitment Process :**

The recruitment process will consist of the following stages, namely :—

- (1) A two member Committee, comprising of Commandant/Dy. Commandant and Chief District Medical Officer or his nominee not below the rank of Subdivisional Medical Officer who are the members of the Selection Board shall be present and examine all the candidates before or after the measurement of physical standards are taken to ensure that the candidates with organic defects and physical deformity are either disallowed or not allowed to compete further. The decision of this Committee in this

respect shall be final and binding. Organic defects and physical deformity of the candidates shall also be tested or retested at any stage of the recruitment process for weeding such candidates out at that stage.

(2) Physical standards for all categories : Allotted marks 25

While weight and chest shall be measured to determine the eligibility refer Para. 5 (2) of this Order, the marks to be awarded for height for respective categories of candidates shall be as follows :—

Category (1)	Height measurement (2)	Marks (3)
(a) General and S.E.B.C. (Minimum 168 Cm.)	Below 168 Cm.	Disqualified
	168 up to 169 Cm.	10
	Above 169 up to 171 Cm.	11
	Above 171 up to 173 Cm.	12
	Above 173 up to 174 Cm.	13
	Above 174 up to 175 Cm.	14
	Above 175 up to 176 Cm.	15
	Above 176 up to 177 Cm.	16
	Above 177 up to 178 Cm.	17
	Above 178 up to 179 Cm.	18
	Above 179 up to 180 Cm.	19
	Above 180 up to 181 Cm.	20
	Above 181 up to 182 Cm.	21
	Above 182 up to 183 Cm.	22
	Above 183 up to 184 Cm.	23
	Above 184 up to 185 Cm.	24
	Above 185 Cm.	25
(b) Scheduled Castes/ Scheduled Tribe (Minimum 163 Cm.)	Below 163 Cm.	Disqualified
	Above 163 up to 164 Cm.	10
	Above 164 up to 166 Cm.	11
	Above 166 up to 168 Cm.	12
	Above 168 up to 170 Cm.	13
	Above 170 up to 172 Cm.	14
	Above 172 up to 174 Cm.	15
	Above 174 up to 175 Cm.	16
	Above 175 up to 176 Cm.	17
	Above 176 up to 177 Cm.	18
	Above 177 up to 178 Cm.	19
	Above 178 up to 179 Cm.	20
	Above 179 up to 180 Cm.	21
	Above 180 up to 181 Cm.	22
	Above 181 up to 182 Cm.	23
	Above 182 up to 183 Cm.	24
	Above 183 Cm.	25

## (3) Physical Efficiency Test (PET) for all the categories : Allotted marks –38

The Physical Efficiency Tests shall comprise of the following events with marks indicated against each :—

(a) Run : 1.6 Kms.	If covered within	5 minutes	..	15 marks
		6 minutes	..	10 marks
		7 minutes	..	7 marks
		8 minutes	..	4 marks
	Beyond	8 minutes	..	Disqualified
(b) Cross-country 5 Kms. (Qualifying).	If covered within	40 minutes	..	Qualified
		Beyond 40 minutes	..	Disqualified
(c) High Jump (3 chances) (Qualifying height in 1.22 Meters).	If cleared	1st chance	..	3 marks
		2nd chance	..	2 marks
		3rd chance	..	1 mark
	Not able to clear		..	Disqualified

*NOTE* — Only those who qualify high jump in the 1st chance will be allowed to compete in higher jumps. Only one chance shall be allowed successively to clear the heights given below for the award of higher marks as noted against each :—

1.38 meters	..	6 marks
1.50 meters	..	7 marks

*NOTE* — Marks shall be awarded only for the highest jump cleared.

(d) Broad Jump : Qualifying length 3.66 Meters (Marks shall be given for the best of 3 chances.)	If not cleared	3.66 meters	..	Disqualified
		3.66 meters	..	1 mark
	If cleared	4.00 meters	..	3 marks
		4.35 meters	..	5 marks
		4.50 meters	..	6 marks
(e) Cycling : 1.6 Kms.	If covered within	2 minutes 30 seconds	..	5 marks
		3 minutes 30 seconds	..	3 marks
		4 minutes 30 seconds	..	1 mark
	Beyond	4 minutes 30 seconds	..	Disqualified
(f) Swimming (100 meters) (Only to qualify).	If covered within	20 minutes	..	Qualified
		Beyond 20 minutes	..	Disqualified
(g) Rope Climbing : 3 chances only (Each candidate will be required to climb up to a height of 6 meters from ground level using his hands only).		1st chance	..	5 marks
		2nd chance	..	3 marks
		3rd chance	..	1 mark
	Not able to climb		..	Disqualified

*NOTE* — If a candidate fails to qualify in either of the events, he shall be disqualified and shall not be allowed to participate in the subsequent tests or recruitment process.

## (4) Driving Test : Allotted marks–05

This test may be conducted only for those candidates who claim in their applications that they are proficient in driving and possess either Light or Heavy Vehicle Driving Licence for the last one year (excluding learning period) or more from the date of advertisement of vacancies. Those who have the Light Vehicle Driving Licence and pass Light Vehicle driving test shall be awarded 3 marks and those having Heavy Vehicle Driving Licence and pass Heavy Vehicle driving test shall be awarded 5 marks. Those appearing for the test and awarded the marks shall be deemed to have accepted the service condition that if called upon they shall have to drive the Light or Heavy vehicle, as the case may be as part of their normal duties and responsibilities. Driving test shall not be conducted without verification of validity of the Vehicle Driving Licence and the date of its issue. Candidate must produce the original Driving Licence, which must tally with the details given by him in the Application form.

## (5) Candidates who have secured following minimum percentage of marks in Physical Standards, physical efficiency test and Driving test combined together will qualify for appearing the subsequent recruitment process :—

General/S.E.B.C.	..	50%
S. C./S. T.	..	45%

Provided that if number of candidates so qualified comes to less than five times the number of vacancies in a particular category, the percentage will be so relaxed as to ensure that candidates at least five times the number of vacancies in each category qualify. In that event persons securing same cut off marks will be qualified even if it results in exceeding five times the number of vacancies.

## (6) Written Test : There will be no written test

## (7) Educational Achievements : Allotted marks – 05

Academic Qualification		Division		
(i) Matriculation	..	1st Division	..	5 marks
(ii) Matriculation	..	2nd Division	..	3 marks
(iii) Matriculation	..	3rd Division	..	2 marks
(iv) Matriculation	..	Compartmental	..	No Marks

Note — No marks shall be awarded for higher academic qualifications

## (8) Sports achievements : Allotted Marks –15

(a) The sports achievements in the disciplines other than 26 listed below shall not be eligible for award of marks :

(i) Athletics	(xiv) Kabaddi
(ii) Archery	(xv) Karate Do
(iii) Badminton	(xvi) Kayaking & Canecing
(iv) Basketball	(xvii) Lawn Tennis
(v) Body Building	(xviii) Power Lifting
(vi) Boxing	(xix) Rowing
(vii) Cricket	(xx) Shooting
(viii) Cycling	(xxi) Swimming
(ix) Equestrian	(xxii) Table Tennis
(x) Football	(xxiii) Tae Kwon Do
(xi) Gymnastics	(xxiv) Volleyball
(xii) Hockey	(xxv) Weight Lifting
(xiii) Judo	(xxvi) Wrestling



- (b) For each of the 26th sports disciplines above there are National Sports Federations/Associations recognized by the Department of Youth Affairs and Sports, Government of India. In case of Cricket and Hockey, there are separate recognized National Sports Federations. The Indian Olympics Association is also a similarly recognized National Sports body but for all the Olympic sports disciplines. The marks shall be awarded for winning medals or positions either in the International competitive sports events or National sports championships or the State sports championships organised (or in case of International sports events, the participation sponsored) either by the recognised National Sports Federations/Associations or Indian Olympic Association, or by the corresponding Orissa State Sports Association affiliated to the recognised National Sports Federations/Associations.
- (c) The sports events not being the open National or State Championships even if organised by the aforesaid recognised National Federations/Associations or the corresponding affiliated Orissa State Sports Associations shall not be eligible for award of marks for sports achievements.
- (d) The sports achievements in the open National and State Championships organised for men and junior boys only shall be eligible for award of marks.
- (e) The sports achievements in sub-junior championships even if organised by the recognised National Sports Federations/Associations or corresponding Orissa State affiliated Sports Associations shall not be eligible for award of marks.
- (f) Sports achievements or participation in the open competitive International sports events organized for men and junior boys only shall be eligible for award of marks provided the participation was sponsored either by the recognised National Sports Federations/Associations or the Indian Olympic Association.
- (g) It shall be the responsibility of candidates who may produce certificates of their sports achievements to establish that the sports events in question were organised by the recognised National Sports Federations/Associations or under their aegis, by their corresponding affiliated State Sports Associations ; or in case of International sports events, the participation was sponsored as required in this Order ; and that the sports certificates produced by them have been issued by the authorised office bearers of such National Sports Federations/Associations or the affiliated State Sports Associations or the International Sports Organisation. The sports certificate produced must identify the sports meet, the discipline, the event, the venue and the dates on which it was held. It must mention that it was either an open National Championship or open State Championship or an International competitive sports event. The sports achievement certificates issued otherwise than above shall not be eligible for the award of marks.
- (h) In case of any doubt with regard to the eligibility or the veracity of the sports achievements certificates, the matter shall be referred to the Home Department for seeking necessary reports or confirmation from the concerned recognised National Sports Federations/Associations or the Indian Olympic Association, as the case may be, the names of such candidates shall not appear in the Select Lists until communication of decision of Home Department in this respect is made available.

(i) A candidate must choose only one of his achievements in the aforesaid sports events for awarding the marks. Marks shall not be awarded for more than one achievement.

(j) The marks shall be awarded for the following sports achievements only—

(i) Winning a medal in open State Championships—

For a Gold Medal	..	5 marks
For a Silver Medal	..	3 marks
For a Bronze Medal	..	2 marks

(ii) Winning a medal in open National Championships—

For a Gold Medal	..	10 marks
For a Silver Medal	..	7 marks
For a Bronze Medal	..	5 marks

(iii) Representing the country and participating in a competitive International Sports meet and winning no medal. . . 10 marks

(iv) Winning medals in the competitive International Sports meet :—

For a Gold Medal	..	15 marks
For a Silver Medal	..	12 marks
For a Bronze Medal	..	10 marks

*NOTE 1*— The Gold, Silver and Bronze Medals respectively shall mean the First, Second and Third Ranks wherever the Medals were not awarded.

*NOTE 2*— Recognised National Federation/Association of various sports disciplines shall mean recognised by the Department of Youth Affairs and Sports of Government of India.

(9) National Cadet Corps Certificates—

(i) National Cadet Corps 'A' Certificate	..	5 marks
(ii) National Cadet Corps 'B' Certificate	..	7 marks
(iii) National Cadet Corps 'C' Certificate	..	9 marks

(10) Personality Test : Allotted marks—03

This test shall be based on the ability of the Candidates to read and speak Oriya fluently. The marks shall be awarded for these two skills only.

(11) Marks for educational achievements, sports achievements and N.C.C. Certificates shall be awarded in accordance with the provisions of this Order, only after due verification of the original certificate. In case of any doubt about the veracity or authenticity of such certificates, the matter shall be referred to Home Department for necessary clarification enclosing an authenticated xerox copy of such certificates.

## 12. Select List :

While preparing the Select List, the following principles shall be followed :—

- (1) The Selection Board shall prepare the Select List of the successful candidates Battalionwise on the basis of the recruitment examination which shall be equal to the number of vacancies for which requisitions are received and send them to State Police Headquarters, which had notified the vacancies. If the joint recruitment for more than one Battalion takes place, the candidates will be asked to indicate their preference for different Battalions. Allotment of successful candidates to different Battalions will be done on the basis of merit and preference.
- (2) The Select List may preferably be prepared in the format containing the columns in the order that follows : (1) Serial number and merit, (2) Name and full address, (3) Application registration number and the name of recruitment centre, (4) Date of birth, (5) Aggregate marks, (6) Reserved vacancy claimed and (7) Remarks. In column (6) of the merit list, use the well known symbols UR (M), SEBC (M), SC (M), ST (M). The 'Remarks' column may mention the identity of candidates as an Ex-Servicemen (ESM), Sports person (SP) and the Driver (DR) wherever they have either claimed the vacancies reserved for ESM/SP or awarded marks for driving proficiency.
- (3) The Selection Board shall also send, in respect of sponsored candidates, the two photographs, the corresponding original applications and the related documents, including the two attested xerox copies of all the relevant certificates and testimonials in support of their eligibility, age, reservation category and the status or achievements, for which the marks were awarded in the recruitment, to the respective appointing authorities through the State Police Headquarters.
- (4) The persons getting the higher aggregate marks shall be placed higher in the Select List.
- (5) If the aggregate marks obtained are identical, the person older in age shall be placed higher in the Select List.
- (6) If the date of birth is also the same, the person securing higher marks in physical standard and physical efficiency test taken together, shall be placed higher in the Select List.
- (7) In the Select List, the candidates claiming the reserved vacancies shall not exceed the number of vacancies reserved for that category and notified in the recruitment advertisements. Similarly, the candidates in the Select List shall not exceed the total number of vacancies advertised. There shall be no reserve or waiting list.

## 13. Appointments :

- (1) All the original certificates, like those of High School, Caste, Class, Sports achievements, Ex-Servicemen status, in respect of the candidates placed in Select List, shall be reverified by the respective appointing authorities before the appointment orders are issued to individual candidates. Similarly, their character and antecedents too shall be verified and medical fitness be got certified before issuing the appointment letters.

- (2) The appointment letters, to be issued by the respective appointing authorities, shall be pasted with the photographs of the candidates concerned. The seal and signature of the appointing authority shall be given across the photograph such that it also spreads over the paper it is pasted on. The other copy of the photograph will similarly be pasted in the Service Book.
- (3) The persons appointed shall be on probation for a period of two years.
- (4) Terms and conditions of service and duties and responsibilities of the Constables shall be the same as assigned to them in the "Police Act, 1861", and the rules/orders framed under this Act and in the instructions of the Government issued from time to time.

#### **14. Training :**

A candidate, on being selected and appointed as Constable, shall have to undergo the training of 9 months duration at designated Police Training Institutions and any other specialized training required for the job, as decided by the D. G. and I.-G. of Police. If the person is found physically unfit during the period of training, he shall be discharged from the service. In case he is declared 'failed' in the examination at the end of the training, he will be allowed one more chance to appear in the next examination, without having to repeat the training. If he is again declared 'failed', he shall be discharged from the service.

#### **15. *Inter se* Seniority :**

The *inter se* seniority of candidates appointed as Constables shall be in the order their names appear in the Select List.

#### **16. Repeal :**

The "India Reserve Battalion Service (Method of Recruitment of Constables) Order, 2001", notified vide Home Department Notification Number 54534-D & A, dated the 9th October 2001 is hereby repealed. This order will also supersede the corresponding provisions contained in Orissa "Police Manual Rules".

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ORDER—The Resolution be published in the Extraordinary Gazette of Orissa.

By order of the Governor  
TARUN KANTI MISHRA  
Principal Secretary to Government